Associated Student Government

Available Positions for the FALL 2015
Senators (6)

Purpose:
The Associated Student Government shall provide for accurate representation of students and student organizations and their views. It shall encourage, coordinate, and support student activities and involvement in the University community and shall bear the responsibility for the expenditure of monies collected and entrusted to it on the students’ behalf.

Duties:
Senators are at the heart of ASG operations. They work on important issues, approve funding, approve nominations, write and pass legislation, and act as advocates for their constituencies and the student body as a whole.

**ASG Positions**

**Senator:** Senators are at the heart of the operations of ASG. They work on important things like approving funding, approving nominations, passing legislation, and acting as advocates for their constituency and the student body as a whole.

What is Expected of You as a **Senator:**
- Communicate with your constituents.
- Attend your ASG Committee meetings based on your constituency.
- Hold four office hours per week to work on committee assignments or other ASG business and be available to your constituents.
- Be knowledgeable of the ASG Constitution, and other ASG policies (including but not limited to the Sponsor Budget Request Form, Budget Extension Form, and Individual Funding Request Policy).
- Voice the opinions of your constituents.
- Issue a report and feedback of your activities, accomplishments, projects, and goals at the end of each semester made public and available to your constituents.
Letter of Intent - Office of ASG SENATOR

Name: ___________________________________ Semester Standing: _____
E-Mail Address: ___________________________ Major: ___________________
Position Sought: ____ Senator
Local Address: ________________________________________________________
Local Telephone Number: _______________________________________________
Best Way to be Reached (Phone or E-Mail): ________________________________

Question: Why do you feel you are best suited to represent undergraduate fee paying students at the Greater Hartford Campus?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

I, ______________________________, hereby declare my candidacy for the Associated Student Government at the University of Connecticut, and ensure that all submitted information is correct. Signature: ___________________________ Date: ____________________

To be able to run for the senator position, you must collect a designated amount of signatures (20) to nominate your candidacy. Signatures may only be collected on the signature sheets provided in the election packet and only once the elections packets are available. Signatures MUST belong to: current, Undergraduate Fee paying students.

1. ________________________________ 11. ________________________________
2. ________________________________ 12. ________________________________
3. ________________________________ 13. ________________________________
4. ________________________________ 14. ________________________________
5. ________________________________ 15. ________________________________
6. ________________________________ 16. ________________________________
7. ________________________________ 17. ________________________________
8. ________________________________ 18. ________________________________
9. ________________________________ 19. ________________________________
10. ________________________________ 20. ________________________________
Associated Student Government Election and Campaign Policies

In the following document the Associated Student Government may be referred to as the “ASG.” Any party/parties running for a seat in the Associated Student Government shall henceforth be known as the “Candidate(s).” Given the high standards and responsibilities placed on members of the Associated Student Government, violations of these elections policies will not be tolerated. All such violations should be reported to the Election Committee, via Daniel.OReilly@uconn.edu. After review, if the Election Committee determines any candidate/campaign is in violation of the rules/procedures listed below, that candidate/campaign will be disqualified from the campaign process and shall not be eligible to hold a seat in the Associated Student Government until the next elections are held.

1. **Candidate Conduct:**
   a. Candidates and their campaigns may not encourage anyone to violate election rules.
   b. Candidates may not begin campaigning in any way before the Election Committee has notified them of their confirmation status.
      i. Campaigning is defined as “An operation or series of operations energetically pursuing votes or support in the upcoming elections”
   c. Candidates and their campaigns are to uphold all policies that are included in this packet.
   d. Candidates must fulfill all requirements outlined in the “Associated Student Government Candidate Requirements” form for their application to be considered for approval by the Election Committee.
   e. Candidates who provide false information in their application and/or campaign will be disqualified by the Election Committee and considered ineligible to hold a seat in ASG until the next election.
   f. Candidates must run their campaigns using the name they are registered with at the university, unless permission to do otherwise is given in advance by the Election Committee. Permission will be considered on a case-by-case basis.
   g. Candidates and/or their campaigns may not vandalize any campaign paraphernalia. This includes removing the posters/advertisements of other candidates/campaigns or marking their materials in anyway. This includes the removal of any materials that may be posted in violation of ASG policies. The Student Activities Office will oversee the posting policy compliance.
   h. Candidates and/or their campaigns may not slander, commit libel or falsely represent any other candidate(s).
      i. Slander is defined as: An oral communication of false statements injurious to a person’s reputation.
      ii. Libel is defined as: A false publication, as in writing, print, signs or pictures that damages a person’s reputation.
   i. Candidates and/or their campaigns may not make verbal or written attacks on a candidate dealing with a non-policy issue or by using abusive language.
   j. Candidates may not use profanity and/or any other “offensive” language/subject matter in their campaign or campaign paraphernalia.
   k. Candidates may not campaign within one-hundred (100) feet of any polling station. This includes all forms of advertising (i.e. soliciting votes, campaign paraphernalia, etc.). Candidates and/or their advertisements may not be seen or heard from the polling station.

2. **Campaign Conduct:**
   a. Campaigning is strictly limited to the Undergraduate Building.
      i. All campaigning in the School of Social Work, Library Building, and/or IT Building is strictly prohibited.
      ii. Campaigning includes the active and passive, verbal and written solicitation of support for your candidacy. Any violators of this policy will be immediately asked to remove themselves and/or any campaign items/paraphernalia from the area.
   b. Campaigning at official events of the Associated Student Government is strictly prohibited.
      i. Official events of the Associated Student Government are defined as any event that is organized or funded by the Associated Student Government.
      Any form of campaigning within one-hundred (100) feet of any such event is prohibited.
ii. Any violators of this policy will be immediately asked to leave the area and/or remove their campaign materials/paraphernalia. The Election Committee will be notified of all violations.

C. Candidates are welcome to seek non-monetary endorsements from any undergraduate student organization/club. The candidates must notify the Election Committee of any and all endorsements received during their campaign regardless of whether or not the endorsement was solicited.
   i. Any letters, e-mails, messages sent by or on behalf any candidate to 7 or more people must be sent to the ASG Election Committee.
   ii. Student Organizations may not use or apply to use Student Government funding for any activity or event that further or promotes an individuals’ campaign.
   iii. Endorsements of or participation in or on behalf of any campaign is limited to the student activities fee-paying undergraduate students at the University of Connecticut Greater Hartford Campus only.
   iv. Any organization or individual campaigning on behalf of a candidate is expected and required to follow all procedures and policies outlined here. Candidates will be held responsible for the actions of any and all individuals and organizations acting on their behalf.

3. **Campaign Finances:**
   a. You may not spend more than $25 on your campaign. This includes:
      i. Your own personal wealth.
      ii. Non-monetary contributions from any source.
      iii. Services provided by any professional or amateur individual, group of individuals or organization(s).
   b. Monetary contributions from any source other than the candidates themselves are strictly prohibited.
   c. All campaign fliers and/or other forms of advertisement must contain the dates of the election.
   d. It is highly recommended that all candidates keep an accurate inventory of items used throughout their campaign in addition to retaining receipts for all expenses encountered throughout the duration of their campaign. Candidates may be requested by the Election Committee at any time during the campaign to produce receipts detailing their expenses to date.

4. **Canvassing Policy:** Canvassing is limited to the Undergraduate Building and surrounding outdoor area. Canvassing in the School of Social Work, IT Building, and/or Library Building is strictly prohibited.
   a. Canvassing in the quiet study area is prohibited.
   b. Candidates must make a canvassing request via the Election Committee at least 2 days prior to any canvassing activity.
   c. The Election Committee reserves the right to reject canvassing requests on a case-by-case basis.
   d. No more than three (3) applicants may canvass an area at once.
   e. Canvassing may only last a maximum of one hour per day until the date of elections.
   f. All canvassing materials must adhere to the Associated Student Government Election and Campaign Policies, and contain the date of elections.
   g. Canvassers must be aware that to intimidate, harass, abuse, or threaten another by means of use or threatened use of physical or nonphysical force is strictly prohibited.
   h. Individuals who believe that they have been intimidated, harassed, abused, or threatened may file a complaint with the Election Committee, and the Candidate may be disqualified/removed from the ballot.
   i. Canvassers may not use amplifying devices or other techniques that might disturb the peace on the floor, in the halls, or surrounding classrooms.
   j. Canvassers must respect any form of contact refusal by a student(s) in the area in which they are canvassing.

5. **Posting Policy:**
   a. General Posting Policy
      i. Candidates may post a maximum of 20 (8.5”x11”) posters, and 3 (22”x28”) posters.
      ii. All posted items must be in compliance with the posting regulations outlined in this document. Any violations will result in subsequent removal of the fliers/posters violating said regulations/policies.
      iii. All fliers/posters or other forms of advertisement must be approved by the Election Committee prior to posting/distributing.
      iv. Posting is strictly limited to the Undergraduate Building.
v. Items may only be posted in areas clearly designated for public use of posting fliers/advertisements.
vi. *Under no circumstances* may items be posted on University signs, lampposts, trees, windows, outside the building, doors, classrooms, the art gallery/quiet study area, bathroom stalls, in stairwells, or any location where the posting may cause damage to University property.

vii. Absolutely no duct tape or other method of permanent or semi-permanent adhesion that may cause damage to University property may be used.

viii. Individuals and groups posting items promoting events shall remove them within 24 hours of the completion of the event in order to allow new postings to be placed and to avoid unnecessary litter, visual clutter and removal by University staff.

ix. Chalking is limited to the Undergraduate Building’s surrounding sidewalks only. Chalking is not permitted in any areas inaccessible to rain, or any vertical surface.

x. Individuals, departments, and student organizations/clubs that violate the above policy will be asked to remove postings immediately and will be billed for any damage to University property that occurs as a result of improper posting. Funds from student fees may not be used to pay for damage.

6. **Polling Policy:**
   a. The Associated Student Government Elections Committee is the only organization allowed to organize voting stations on campus.
      i. Candidates may vote for themselves.
      ii. Voting takes place via Vote.uconn.edu.
      iii. Voting must occur over a period of two (2) consecutive days. Each day, voting will be exclusively online.
      iv. The Elections Committee may establish on site (cafeteria or student entrance lobby) voting places, to encourage and drive voter participation.

7. **Cases Before The Election Committee:**
   a. A case can be brought before the Election Committee in the event of a violation or perceived violation of the above policies and procedures. Any undergraduate student at the University of Connecticut may bring a case before the Election Committee.
   b. To file a case, an undergraduate must file a written letter complaint/grievance to the Election Committee via Daniel.OReilly@Uconn.edu outlining the perceived violation as well as the written portion of the elections guidelines that has allegedly been violated.
   c. Cases are to be reviewed by the Election Committee within one (1) day of receiving the complaint.
      i. Decisions of this body can be appealed to the Associated Student Government provided the following:
         1. The only grounds for this appeal may be based upon new evidence.
         2. The appeal is filed within four hours of the time the Validation of the Election Results by the ASG.
   d. Decisions made by ASG (via majority vote) are final and are not allowed to be appealed or overturned.
   e. The Election Committee is required to act in accordance with the Constitution of the Associated Student Government.
   f. If the campaign(s) are found responsible, and are held in violation of these policies/procedures, the Election Committee shall disqualify them from the campaign process and they shall not be eligible to hold a seat in the Associated Student Government until the next elections are held.
   g. ASG must be notified of all cases/proceedings brought before the Election Committee, and the resulting verdict(s).
By signing this document, I state I have read and understand the above policies/procedures. I accept all campaign conduct and paraphernalia is subject to these rules, and acknowledge that I have kept a copy of the Associated Student Government Election and Campaign Policies document. I agree to completely execute all of the stated policies/procedures within the above document for the duration of my campaign, or until I am excused under extenuating circumstances, or am disqualified by the Elections Committee following the violation of said policies/procedures. I understand the Elections Committee reserves the right to reject my candidacy and/or disqualify me if the above policies/procedures are not met, or are violated in any way.

Signature: __________________________________ Date: ______________

Printed Name: __________________________________

Note: Any campaign conduct and paraphernalia that you think may be questionable should be presented to a member of the Elections Committee to ascertain its appropriateness. All rules shall be enforced with a zero-tolerance policy and any candidate found in violation of these rules will be disqualified from the election. Anyone disqualified from the election process is considered ineligible to hold a seat in Associated Student Government until the next election.
ASG Elections Fall 2015 Timeline

1. APPLYING to Run

- Applications availability
  Applications available at: http://asg.hartford.uconn.edu/)

- Application (Letter of Intent) and Petitions Due
  Monday August 31, 2015
  Tuesday, September 8 2015 @ 4 p.m.

- Return to STUDENT ACTIVITIES office, UG rm. 126E

- Candidacy Confirmation Deadline*
  Wednesday, Sept. 9, 2015 @ NOON

- Candidate withdrawal Deadline
  Thursday Sept. 10, 2015 @ NOON

2. Campaigning, Canvassing, and Advertising

* Candidates may convene their poster and flyer campaigns upon notification by

Elections Comm. of approved candidacy

3. ELECTIONS

- Election Dates/times/location
  Wednesday Sept. 16th and Thursday, Sept. 17th
  48 hours voting period (On –line ONLY!): 12:01 9/21 - 11:59 pm 12/22
  Vote at: http://vote.uconn.edu/

- Announcement of Results
  Friday, Sept. 18th @ 2:00 P.M.

- Cases for Violations of Elections policy***
  4 p.m. Friday SEPT. 18th- Deadline to file any Election Complaints

*** (Filed cases must be reviewed by Elections Committee within one (1) day of receiving the complaint. Decisions of the Election Committee, are normally reviewable, only based on new evidence, by the ASG as a whole, (and if appeal is filed within 4 (four) hours of the Result Announcement.) will NOT for the Fall 2015 Election, be reviewable, given the absence of a current ASG. The Elections Committee’ decisions are final.)