1. **Call to Order**
2. **Approval of Prior Minutes**
3. **Fee Increase (Caitlin & Dania)**
4. **Old Business**
   1. **Treasurer Position (Caitlin)**
      1. Is it fiscally responsible to pay any member of our organization?
         1. Fall 2018, should we eliminate the Treasurer’s pay?
      2. Constitution
         1. Should the Treasurer get a vote?
         2. If treasurer gets a vote, should they be elected by the student body?
      3. Application or Election?
         1. How can we make sure we get someone who will be committed to the position?
      4. Expectations
         1. What are the duties and expectations of the Treasurer?
      5. Secretary role
         1. Should the treasurer be responsible for taking the minutes? If not who should?
   2. **Spotlight Movie Theater (Mohammad)**
5. **Public Comment**
6. **ASG Announcements**
7. **Motions**
   1. DECA Club Constitution (Caitlin)
   2. ASG Pizza (Caitlin)
   3. UConn Hartford Flag (Paul)
   4. Henna (William)
   5. Chocolate and Tea Tasting (World Club)
   6. Chess Equipment (Chess Club)
   7. Jordan’s Furniture IT (Business Society)
   8. Interview Workshop Food (Business Society)
8. **Discussion & Decisions**
   1. Holiday Cirque Spectacular (Jennifer)
      1. Event Information
      2. Which show would we prefer to attend?
      3. How early (if at all) would we want to arrive?
      4. Would we want people to meet at our school so we can walk over together?
      5. Would we require bus assistance?
         1. Dash shuttle?
      6. How many people do you think would be interested in this event?
         1. If we are uncertain, how might we go about attaining information regarding student interest?
   2. Finance Manual (Caitlin)
      1. What is a quote?
         1. Who do you send the quote to when submitting a budget request?
      2. Where is the budget request?
      3. How do you request a room?
      4. What does KFS stand for?
      5. Do we pay via check or KFS for room request?
      6. What is a VCR?
         1. When do you complete this form?
      7. How do you submit an event/meeting to calender?
      8. What are the special circumstances when we can pay tax?
      9. What is reimbursement?
         1. Is it a preferred method?
         2. Challenges of this method?
      10. Can we sign contracts?
      11. What is and/or does the P-Card stand for?
      12. What’s an itemized receipt?
          1. What should be included?
      13. Do we always have a quote?
          1. If not, whats the exception?
   3. Leadership Conference
      1. Overview
      2. What do you think of ideas for workshops?
      3. Where would you like to get the food from?
      4. Any requests for speakers?
      5. Other Suggestions?
9. **Advisors Announcements**
10. **Final Thought (2 min)**
11. **Adjournment**

Created by President Savinelli